



Dr. SIVANTHI ADITANAR COLLEGE OF EDUCATION

[Re-accredited with 'B⁺' grade by NAAC with CGPA of 2.74 (2nd Cycle)]

TIRUCHENDUR-628215, Thoothukudi District, Tamilnadu, India



IQAC Meeting - 1

Internal Quality Assurance Cell (IQAC)

Minutes of IQAC meeting for the academic year 2018-19

The IQAC meeting of the academic year 2018-19 was held on 3rd August 2018 at 2.30 pm in the Seminar hall. The following members were present in the meeting:

Members from the College

Dr. P. Swamydhas, Principal, Chair Person

Dr. P. Subramaniam, Secretary, Management Representative

Mr. D. Jeyaseelan Selvakumar, Asst. Prof. of Perspectives in Education, IQAC
& NAAC Coordinator

Mrs. H. Gayathri, Asst. Prof. in Physical Science, Assistant Coordinator.

Dr. D. Geetha, Asst. Prof. in Education.

Dr. A. Krishnarathi, Asst. Prof. in Biological Science.

Mrs. T. Uma, Assistant Professor in Education.

Mr. E. Sundar Ganesh, Asst. Prof. in Economics.

Mr. E. Alwin, Asst. Prof. in Mathematics.

Mrs. C. Tharani Devi, Office Superintendent.

Mrs. C. Mary Pushpalatha, Junior Assistant.

External Expert

Dr. A. Joycilin Shermila, Principal, Annammal College of Education for Women, Thoothukudi.

Community Representative

Dr. C. Vetrivel, Saraswathi Nursing Home, Tiruchendur

Alumni Representative

Mr. Janab Z.A. Shaik Abdul Kader, BT Assistant, Central Hr. Sec. School, Kayalpattinam

Parent Representative

Dr. S. Antony Selvakumar

Student Representative

Ms. K. Mahalakshmi



The meeting started with a prayer song followed by the welcome address by the Principal Dr. P. Swamydhas. Dr. D. Jeyaseelan SelvaKumar, IQAC & NAAC Co-ordinator read out the minutes of the previous IQAC meeting held on 19th January 2018 and the action report taken.

Curricular Aspects

- To promote Self employment capabilities among the Prospective teachers.
- To make the Prospective teachers familiarize with the innovative and healthy school practices for professional development.

Teaching, Learning and Evaluation

- To provide innovative learning exposures to Prospective teachers.
- To encourage Peer tutoring.
- To encourage the Prospective teachers to participate in Cultural events contests.

Research and Outreach Activities

- To conduct Yoga and Physical fitness classes.
- To Conduct Dengue fever awareness Programme
- To conduct Orientation programme for School teachers on new syllabus.

Infrastructure and Learning Resources

- To implement Learning Management System to build a personalized learning environment.
- To introduce DELNET facility in the College library.
- To maximize e-resources in the College library for users.

Students Support and Progression

- To form students union council every year.
- To strengthen the tutor ward interaction.

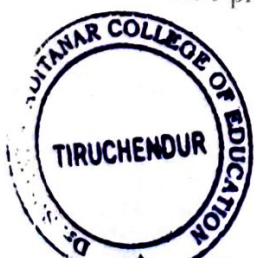
Governance, Leadership and Management


- To conduct internal and external audits every year.
- To motivate the academic progress of the staff.

Institutional Values and Best Practices

- To take initiative for water management and conservation.
- To maintain green landscaping with trees and plants.

Dr. P. Swamydhas, Principal thanked the members and the meeting came to an end at 4.30 pm.




PRINCIPAL
Dr. SIVANTHI ADITANAR, IQAC, Dr. SACE, Tiruchendur
COLLEGE OF EDUCATION
TIRUCHENDUR

Action Taken Report

S. No.	Suggestions	Action Taken
I. Curricular Aspects		
1	To promote Self employment capabilities among the Prospective teachers.	Art Exhibition to promote self employment capabilities was conducted on 20 th February, 2019
2	To make the Prospective teachers familiarize with the innovative and healthy school practices for professional development.	Conducted from 22 nd February 2019 to 28 th February 2019
II. Teaching, Learning and Evaluation		
3	To provide innovative learning exposures to Prospective teachers.	Mini teaching practice was given for Prospective teachers from 10 th September to 20 th September 2018
4	To encourage Peer tutoring.	Class seminars were arranged.
5	To encourage the Prospective teachers to participate in Cultural events contests.	Participated in Intercollegiate Cultural Competitions on 28 th & 29 th January 2019.
III. Research, Innovations and Extension		
6	To conduct Yoga and Physical fitness classes.	Conducted every day.
7	To Conduct Dengue fever awareness Programme.	Conducted on 21 st November 2018.
8	To conduct Orientation programme for School teachers on new syllabus.	Conducted on 9 th July to 19 th July 2018.
IV. Infrastructure and Learning Resources		
9	To implement Learning Management System to build a personalized learning environment.	Implemented
10	To introduce DELNET facility in the College library.	Implemented
11	To maximize e-resources in the College library for users.	Implemented



S. No.	Suggestions	Action Taken
V. Students Support and Progression		
12	To form students union council every year.	In practice
13	To strengthen the tutor ward interaction.	Obtaining feedback every year
VI. Governance, Leadership and Management		
14	To conduct internal and external audits every year.	In practice
15	To motivate the academic progress of the staff.	Duty leave is provided to the faculty that is desirous of availing training or seminars.
VII. Institutional Values and Best Practices		
16	To take initiative for water management and conservation.	Erected water tanks
17	To maintain green landscaping with trees and plants.	Maintained



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IQAC Meeting - 2

Internal Quality Assurance Cell (IQAC)

Minutes of IQAC meeting for the academic year 2018-19

The IQAC meeting of the academic year 2018-19 was held on 25th January 2019 at 2.30 pm in the Seminar hall. The following members were present in the meeting:

Members from the College

- Dr. P. Swamydhas, Principal, Chair Person
- Dr. P. Subramaniam, Secretary, Management Representative
- Mr. D. Jeyaseelan Selvakumar, Asst. Prof. of Perspectives in Education, IQAC & NAAC Coordinator
- Mrs. H. Gayathri, Asst. Prof. in Physical Science, Assistant Coordinator.
- Dr. D. Geetha, Asst. Prof. in Education.
- Dr. A. Krishnarathi, Asst. Prof. in Biological Science.
- Mrs. T. Uma, Assistant Professor in Education.
- Mr. E. Sundar Ganesh, Asst. Prof. in Economics.
- Mr. E. Alwin, Asst. Prof. in Mathematics.
- Mrs. C. Tharani Devi, Office Superintendent.
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- Dr. A. Joycilin Shermila, Principal, Annammal College of Education for Women, Thoothukudi.

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Alumni Representative

- Mr. Janab Z.A. Shaik Abdul Kader, BT Assistant, Central Hr. Sec. School, Kayalpattinam

Parent Representative

- Dr. S. Antony Selvakumar

Student Representative

- Ms. K. Mahalakshmi



The meeting began with a prayer song followed by welcome address by the Principal Dr. P. Swamydhas. Mr. D. Jeyaseelan SelvaKumar, IQAC & NAAC Co-ordinator read out the minutes of the previous meeting held on 3rd August 2018.

Discussions on Agenda

- To supervise and evaluate internship in the middle of the Teaching Practice.
- To maximize technology use and integration
- To Conduct Gender Sensitivity Programme.
- To increase the subscription of Journals in the College library.
- To use Online Public Access Catalogue in the College library.
- To promote the alumni participation in institutional functioning.
- To make more student participation in sports activities.
- To promote and sustain staff welfare
- To observe days of national and religious festivals irrespective of any discrimination.

Dr. P. Swamydhas, Principal thanked the members and the meeting came to an end at 4.30 pm.



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Action Taken Report

S. No.	Suggestions	Action Taken
1	To supervise and evaluate internship in the middle of the Teaching Practice.	In practice
2	To maximize technology use and integration	Classes are taken using LCD Projector
3	To Conduct Gender Sensitivity Programme.	International Women's Day is observed on 8 th March 2019
4	To increase the subscription of Journals in the College library.	Implemented
5	To use Online Public Access Catalogue in the College library.	Being Complied
6	To promote the alumni participation in institutional functioning.	Alumni Association Meeting is held every year on 2 nd October.
7	To make more student participation in sports activities.	Participated and won prizes in sports events such as State level Mini Marathon and State level Sports Quiz. conducted by varied institutions.
8	To promote and sustain staff welfare.	E.P.F. and ESI is deducted from the salary of staff members every month.
9	To observe days of national and religious festivals irrespective of any discrimination.	In practice




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